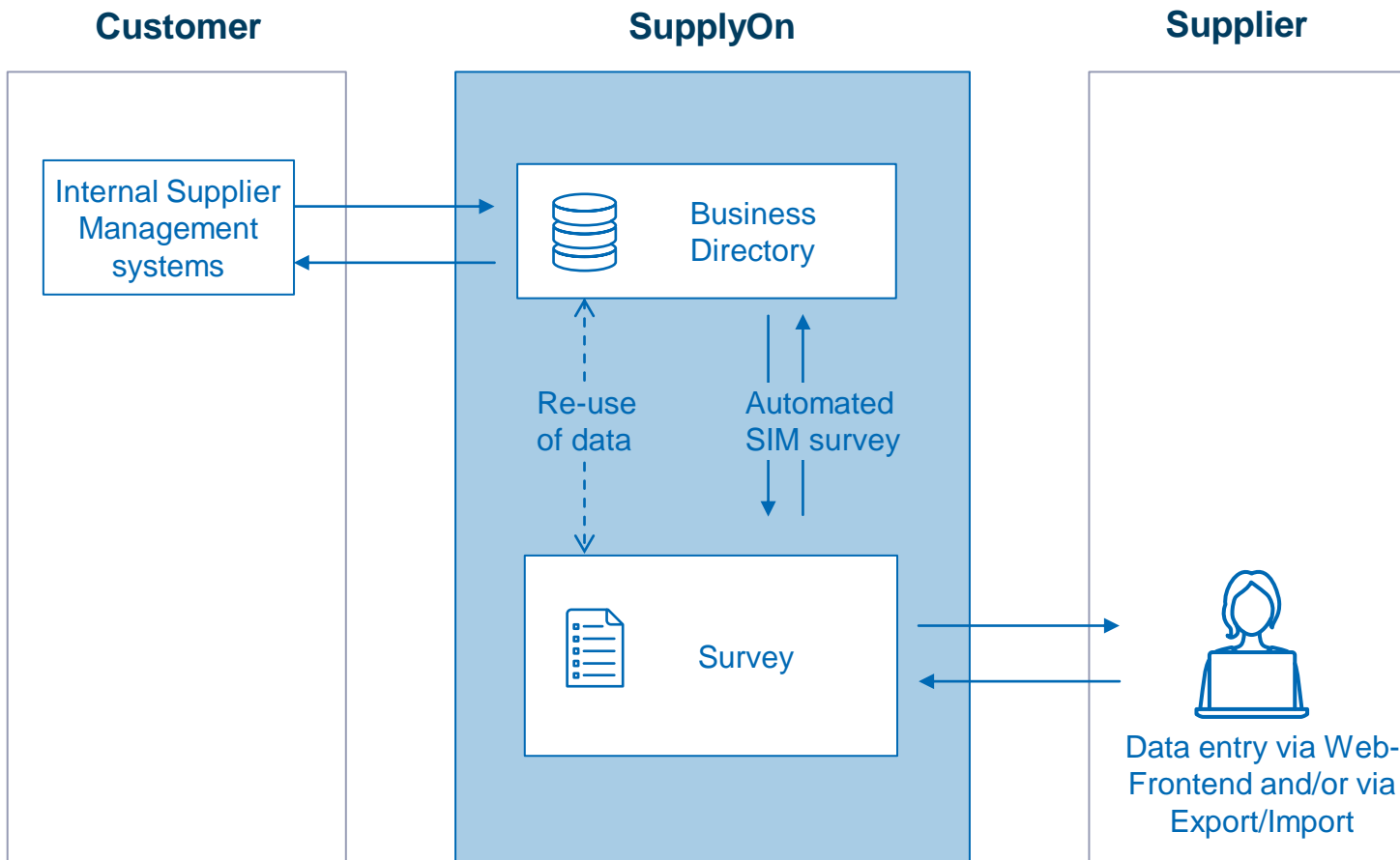# SupplyOn Flexible Survey Introduction

Your Supply Chain

Empowered. Connected. Visible. End-to-End.

SupplyOn Flexible Survey
Flexible and automated collection of supplier data

Customer

SupplyOn

Supplier

Internal Supplier Management systems

Business Directory

Re-use of data

Automated SIM survey

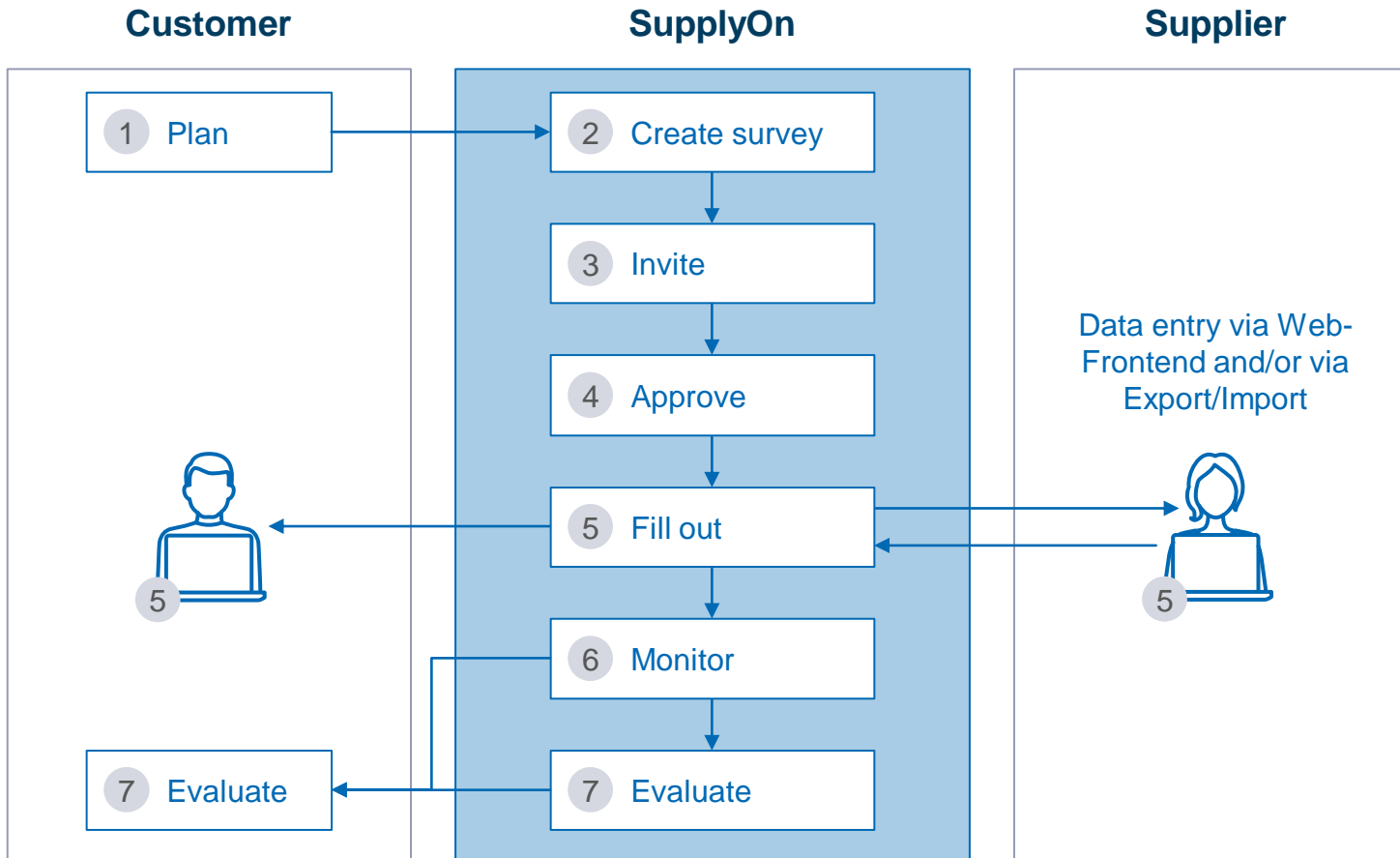Survey

Data entry via Web-Frontend and/or via Export/Import

› SupplyOn Survey is a highly flexible tool with to gather all kind of structured supplier data (such as master data, certificates, contacts)

› Easy to set-up, easy to fill, easy to evaluate results

› Common information is stored centrally in Business Directory and can be re-used for any Survey (e.g. master data, certificates)

› Received data can be directly integrated in internal systems

› Automated update request for all data with expiry date (e.g. certificates etc.)

SupplyOn Survey is the central interface to collect and maintain supplier information – easy to use, covers high variety of use cases and avoids double entry of same data

SupplyOn Flexible Survey
Manual Survey allows easy collection of business specific data

Customer **SupplyOn** **Supplier**

1. Plan
2. Create survey
3. Invite
4. Approve
5. Fill out
6. Monitor
7. Evaluate

Data entry via Web-Frontend and/or via Export/Import

› Easy setup of individual Surveys for any kind of business situation (e.g. Risk Evaluation, Quality Data, etc.) via Survey Generator

› Easy to set-up, easy to fill, easy to evaluate results

› Existing Surveys and questionnaires can be re-used

› Data which was previously provided by the supplier only needs to be confirmed (no double entry)

SupplyOn Survey is highly flexible, easy to use and to adapt – and achieves high response rates with minimal effort

SupplyOn Flexible Survey
How to initiate a new survey

- Define start and end date

- Additional information for the supplier and attachments can be included on starting page of the survey

- Up to 5 reminders can be scheduled and will be sent automatically to the suppliers if no answer has been submitted
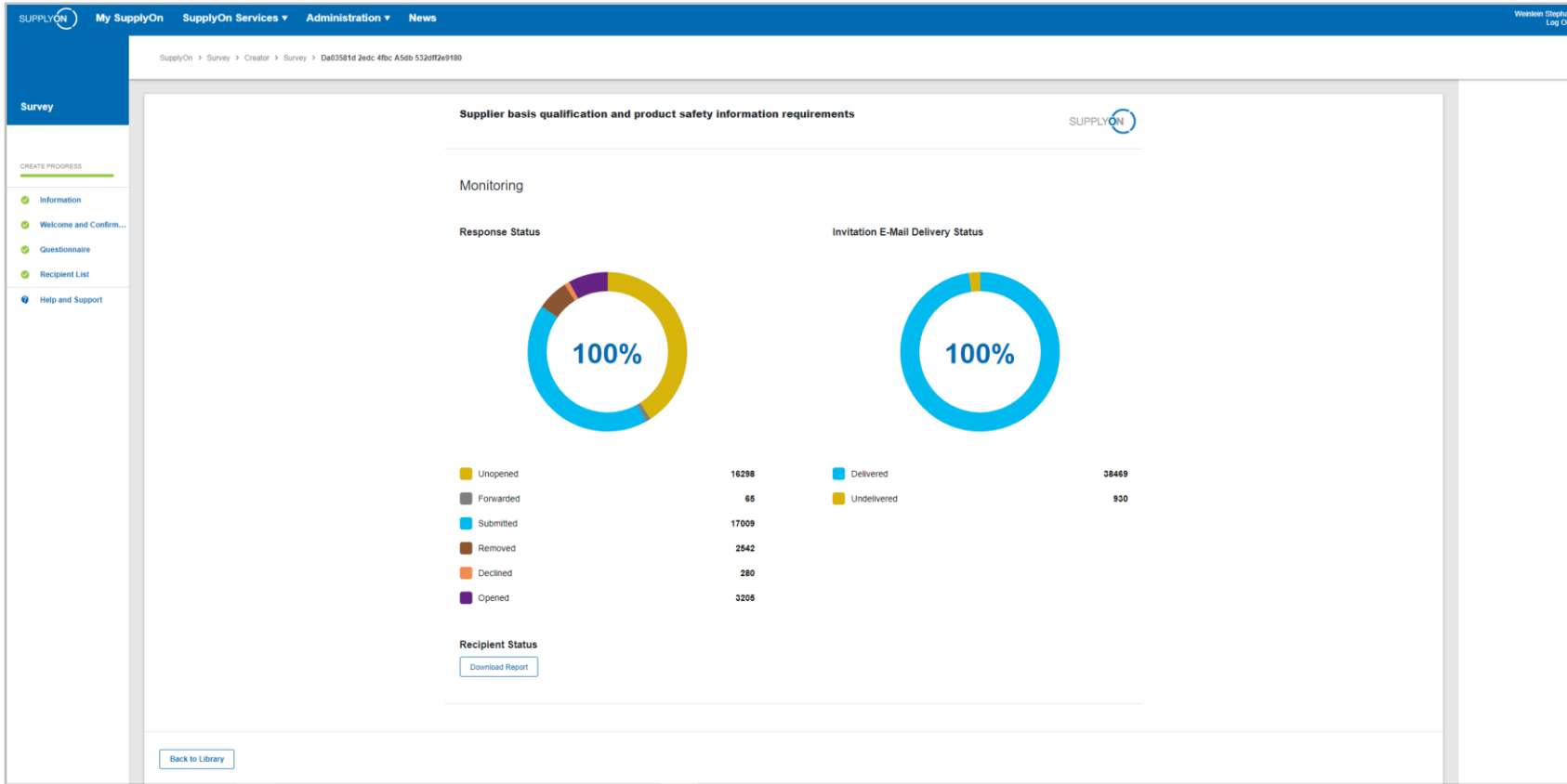
SupplyOn Flexible Survey
How to create a questionnaire

- Questionnaires can be built with
  - various question types and
  - certain dependencies between the questions

- Questions can be mandatory or optional

- File upload functionality

- Additional help text for each question may be added

- Possibility to include specific fields from the SupplyOn Business Directory

- Translation for self-defined questions possible

SupplyOn Flexible Survey
How to monitor a survey

- Status information with one click

- Status of invitation e-mails

- Status of response on single recipient level

- Survey report with all answers can be downloaded

- Business-Directory fields will be directly updated

SupplyOn Flexible Survey
Supplier view: Start of survey

- Recipients are invited with an e-mail containing an access token that directs…
  - … registered users to log-in on SupplyOn platform
  - … e-mail recipients to register for the web-service

- Welcome page allows to forward invitation to a colleague

- Welcome page may provide more specific information as well as relevant attachments

SupplyOn Flexible Survey
Supplier view of the questionnaire

- Questionnaire is already pre-filled with current data from Business Directory if it contains BD fields

- Indication about progress in answering of mandatory questions

- Syntax and date validation if applicable

- Easy navigation with navigation drawer in longer questionnaire

- Sending of survey only possible after answering of all mandatory fields with validated information

- Clear indication from system after submission of answers

- Direct update of respective Business Directory fields

SupplyOn Flexible Survey - examples

Corona Impact Survey
Get information from your supplier if and how they are affected

BCM Compliance (Business Continuity Management)
Request information on the BCM concept of your suppliers

SupplyOn Flexible Survey
Request any kind of information from the suppliers

- With SupplyOn Flexible Survey any kind of information can be requested from the suppliers:
  - Master data (-update)
  - Supplier information
  - Compliance data
  - Qualification queries
  - Individual information
  - Etc.

- Surveys can be created fast and easily

- By inviting suppliers via defined criteria, the necessary data can be collected very fast