

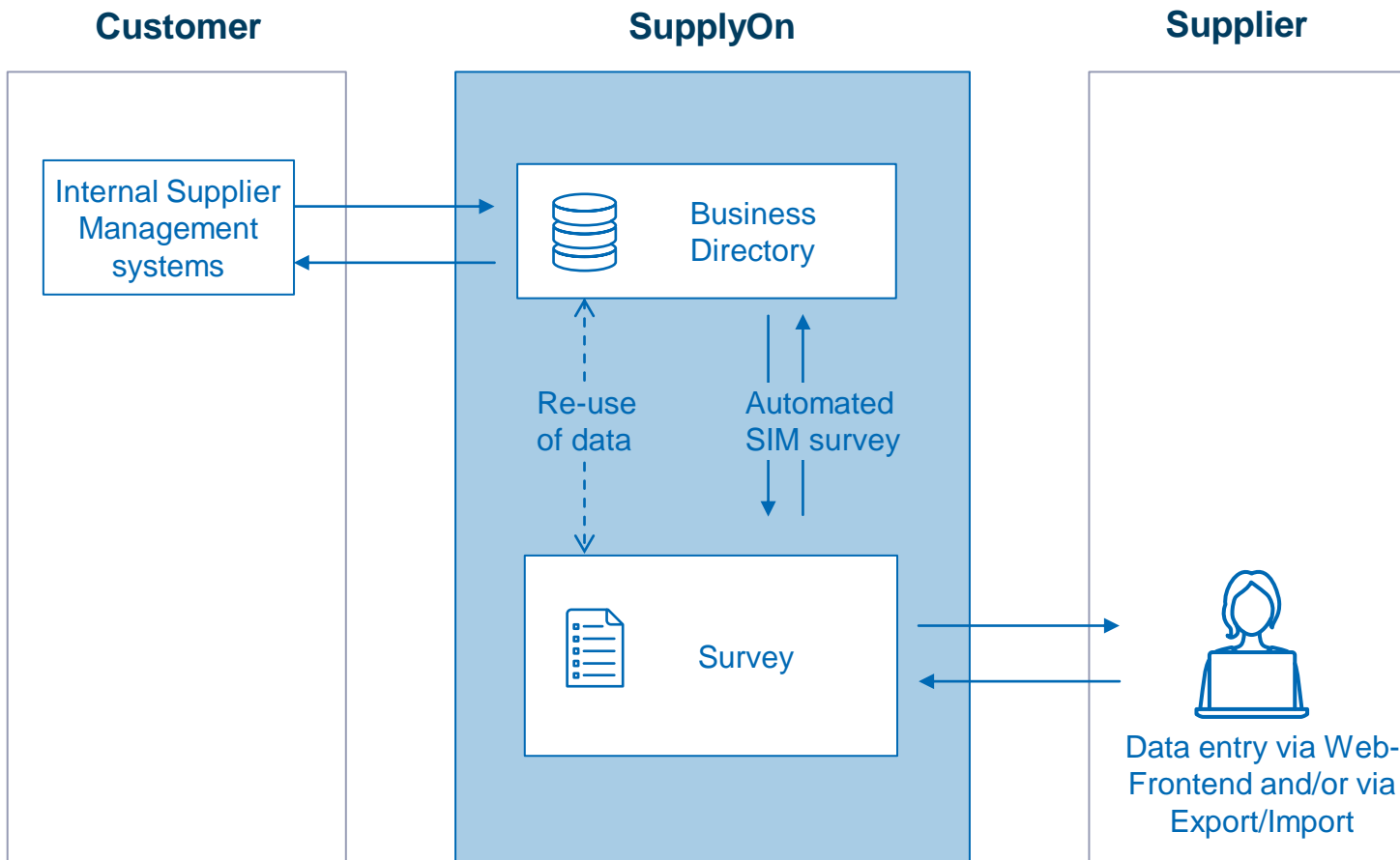
SupplyOn Flexible Survey Introduction

Your Supply Chain

Empowered. Connected. Visible. End-to-End.

SupplyOn Flexible Survey

Flexible and automated collection of supplier data

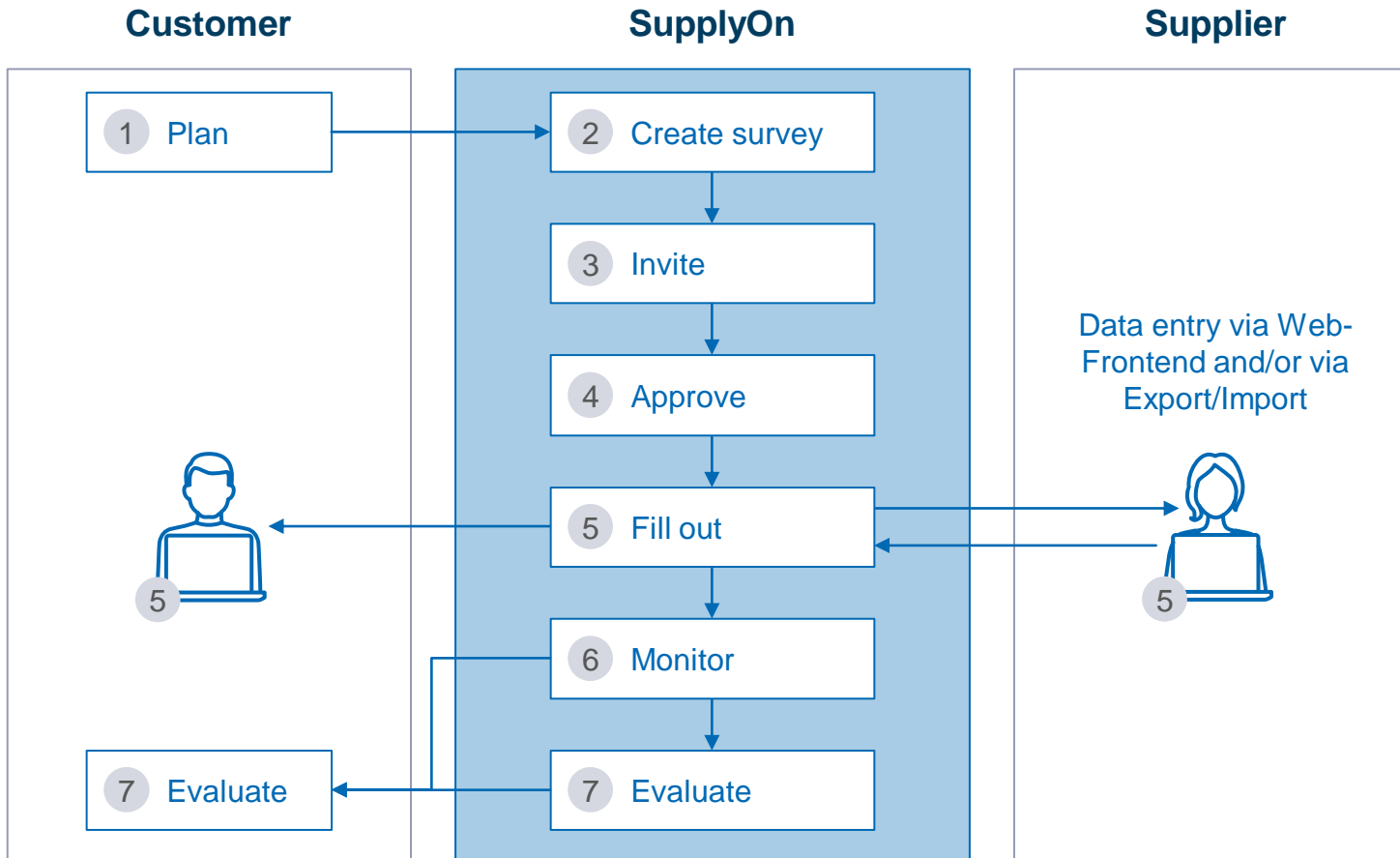


- › SupplyOn Survey is a highly flexible tool with to gather all kind of structured supplier data (such as master data, certificates, contacts)
- › Easy to set-up, easy to fill, easy to evaluate results
- › Common information is stored centrally in Business Directory and can be re-used for any Survey (e.g. master data, certificates)
- › Received data can be directly integrated in internal systems
- › Automated update request for all data with expiry date (e.g. certificates etc.)

SupplyOn Survey is the central interface to collect and maintain supplier information – easy to use, covers high variety of use cases and avoids double entry of same data

SupplyOn Flexible Survey

Manual Survey allows easy collection of business specific data



- › Easy setup of individual Surveys for any kind of business situation (e.g. Risk Evaluation, Quality Data, etc.) via Survey Generator
- › Easy to set-up, easy to fill, easy to evaluate results
- › Existing Surveys and questionnaires can be re-used
- › Data which was previously provided by the supplier only needs to be confirmed (no double entry)

SupplyOn Survey is highly flexible, easy to use and to adapt – and achieves high response rates with minimal effort

SupplyOn Flexible Survey

How to initiate a new survey

My SupplyOn SupplyOn Services Administration News

SupplyOn AG - Webmail Stephan Log Out

SupplyOn > Survey > Creator > Survey

Create Survey

Get more data from your suppliers

Information * Mandatory

Survey Name *
Test Survey 001

Description
This survey is for demonstration of functionalities

Start Date *
MMDDYYYY
Jun 2020
Mo Tu We Th Fr Sa Su
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

Start Time *
8:30 AM

Due Time *

Welcome and Confirmation Page * Mandatory

You can add additional text to the Welcome and Confirmation pages. Some standard text is already given and can not be edited.

Content for Welcome Page

Dear ##SALUTATION## ##FIRST_NAME## ##LAST_NAME##, we welcome your company ##COMPANY_NAME## to the ##TITLE##. Filling out the survey takes around ##DURATION## minutes. It has to be filled out completely until ##END_DATE##.

Back to Library Save as Draft Save and Send

- Define start and end date
- Additional information for the supplier and attachments can be included on starting page of the survey
- Up to 5 reminders can be scheduled and will be sent automatically to the suppliers if no answer has been submitted

SupplyOn Flexible Survey

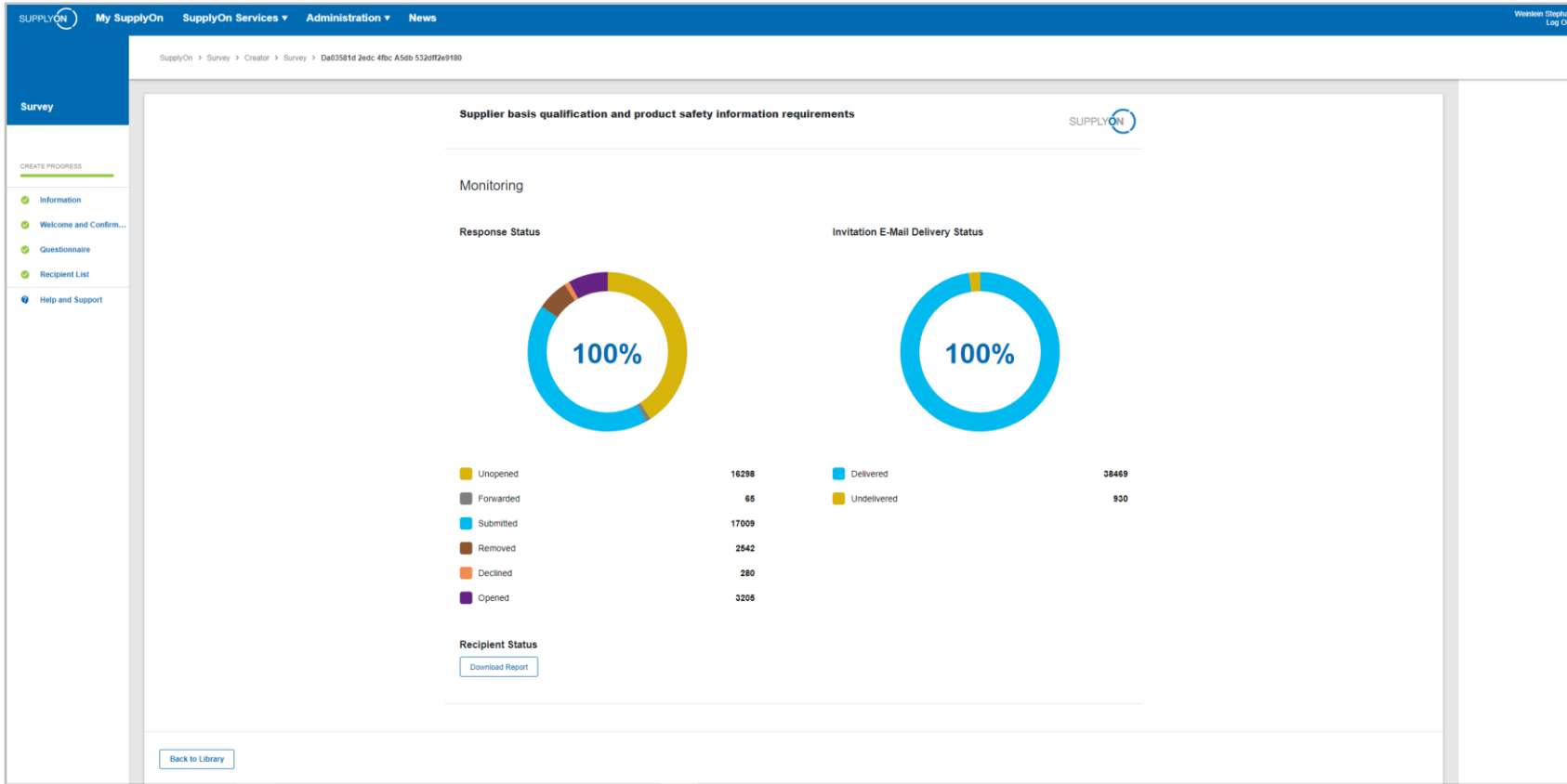
How to create a questionnaire

The screenshot displays the SupplyOn Survey Designer interface. The top navigation bar includes the SupplyOn logo, 'My SupplyOn', 'SupplyOn Services', 'Administration', and 'News'. The user is logged in as 'Irg-SupplyOn AG - Sirius Dominik'. The breadcrumb trail shows 'SupplyOn > Survey > Library > Questionnaires > 54065'. The main workspace is titled 'SURVEY DESIGNER' and contains a 'MY QUESTION TYPES' sidebar with options like Single Input, Checkbox, Radiogroup, Dropdown, Comment, Boolean, File, and Business Directory Field. The central area shows a survey page with two questions: 'ISO9001' and 'ISO 9001'. The 'ISO 9001' question is a Business Directory Field (bd-field) with a search list. The search list is open, showing a search bar and a list of categories: Company, Identifiers and Keys, Change Company Data, #_invalid_group_1, Executive Board, Overall Account Manager, Director Logistics, Director Quality, Director Finance, Contact Person for Compliance, Contact Person for Product Safety, and Purchase Order Responsible for Airbus (Test). The bottom of the interface has 'Cancel', 'Save as Draft', and 'Save and Close' buttons.

- Questionnaires can be built with
 - various question types and
 - certain dependencies between the questions
- Questions can be mandatory or optional
- File upload functionality
- Additional help text for each question may be added
- Possibility to include specific fields from the SupplyOn Business Directory
- Translation for self-defined questions possible

SupplyOn Flexible Survey

How to monitor a survey



- Status information with one click
- Status of invitation e-mails
- Status of response on single recipient level
- Survey report with all answers can be downloaded
- Business-Directory fields will be directly updated

SupplyOn Flexible Survey

Supplier view: Start of survey

The screenshot displays the SupplyOn Flexible Survey interface. At the top, there is a blue navigation bar with the SupplyOn logo and menu items: 'My SupplyOn', 'SupplyOn Services', 'Administration', and 'News'. Below the navigation bar, the breadcrumb path reads 'My SupplyOn > Survey > Demo_Survey_20052020'. On the left side, there is a sidebar with a 'Welcome Page' section highlighted, and other sections for 'QUESTIONNAIRE' (ISO 9001) and 'Confirmation Page'. The main content area shows a welcome message from 'trg-SupplyOn AG' for the survey 'Demo_Survey_20052020'. The message includes a greeting to 'Mr. Dev Ops', a welcome to 'trg-ZZ Technik GmbH', and a note that the survey takes a few minutes and is due by May 25, 2020, 12:33 PM. It also contains a red heading for 'Additional text from your customer:', a placeholder for individual text, a sign-off 'Best regards, Your SupplyOn Team', and an attachment link for 'scs-infodeck-deutsch.ppt'. At the bottom of the message, there are four buttons: 'Back to Overview', 'Decline Participation', 'Forward to Colleague', and 'Start Survey'.

- Recipients are invited with an e-mail containing an access token that directs...
 - ... registered users to log-in on SupplyOn platform
 - ... e-mail recipients to register for the web-service
- Welcome page allows to forward invitation to a colleague
- Welcome page may provide more specific information as well as relevant attachments

SupplyOn Flexible Survey

Supplier view of the questionnaire

The screenshot displays the 'Supplier view of the questionnaire' for 'trg-SupplyOn AG' on the 'Demo_Survey_20052020'. The interface includes a navigation menu on the left with 'Welcome Page', 'QUESTIONNAIRE', 'ISO 9001', and 'Confirmation Page'. The main content area shows the 'ISO 9001' section, which is marked as '* Mandatory'. The question is 'Do you have a ISO9001 certificate'. The user has selected 'Yes'. Below the question, there are three input fields: 'ISO 9001: Remark' with the value 'Yes we have', 'ISO 9001: Agency (name, location, country)' with the value 'DUEV, Munich, Germany', and 'ISO 9001: Document'. The 'Document' section includes a 'Browse' button and an 'Upload file' field. Below this, there are two more input fields: 'ISO 9001: Registration number' with the value '3214-1324-321423' and 'ISO 9001: Validity (to)' with the value '2017-12-31'. A red error message is displayed below the 'Validity (to)' field: 'Please enter a date that is not in the past.' At the bottom of the form, there are three buttons: 'Save as Draft', 'Back to Overview', and 'Send Survey'. On the right side of the interface, there is a 'REMAINING TIME' indicator showing '4 d 23 h 41 min' and a 'DUE DATE' indicator showing '25 May 2020 12:33 PM'. The top navigation bar includes 'SUPPLYON', 'My SupplyOn', 'SupplyOn Services', 'Administration', 'News', and 'Log Out'.

- Questionnaire is already pre-filled with current data from Business Directory if it contains BD fields
- Indication about progress in answering of mandatory questions
- Syntax and date validation if applicable
- Easy navigation with navigation drawer in longer questionnaire
- Sending of survey only possible after answering of all mandatory fields with validated information
- Clear indication from system after submission of answers
- Direct update of respective Business Directory fields

SupplyOn Flexible Survey - examples

Corona Impact Survey

Get information from your supplier if and how they are affected

My SupplyOn > Survey > SCBC - Impact Management

trg-B. Fischer AG
SCBC - Impact Management No company logo

General Information * Mandatory

Company Name ✓

D-U-N-S Number ✓

Street ✓

Country ✓

Impact of COVID-19

Is your company directly impacted by Coronavirus? *
Please answer the question.

Are you currently facing supply chain disruptions due to the coronavirus outbreak? ✓

Is the delivery to us still ensured? ✓

If "no/partially" which products are affected? List the part numbers ✓

Do you have production facilities in a crisis area (according to WHO)? ✓

If yes, please name them: Company name (Country, region) ✓

Has your company identified further affected sub suppliers worldwide? ✓

If yes, please name them: Company name (Country, region) ✓

How many days of inventory range do you have? ✓

When do you expect shortages for your production? ✓

Production capacity in % within the next two weeks ✓

Are you expecting financial issues? ✓

[Save as Draft](#) [Back to Overview](#) [Send Survey](#)

BCM Compliance (Business Continuity Management)

Request information on the BCM concept of your suppliers

My SupplyOn > Survey > SCBC - BCM 2

Welcome Page

QUESTIONNAIRE

ISO 22301

The organisation and its context

Needs and expectations of interested parties

Scope of the BCMS

Leadership and management commitment

Business Continuity Management (BCM) policy

Risks and opportunities of BCMS implementation

Business continuity objectives

BCMS resources and competence

Awareness and communication

Operational planning and control

Business Impact Analysis (BIA)

Confirmation Page

trg-B. Fischer AG
SCBC - BCM 2

No company logo

ISO 22301 * Mandatory

Does your company have an ISO 22301 Certificate? *

Please answer the question.

ISO 22301 Document:

Browse Upload file

The organisation and its context * Mandatory

Have the issues that will drive the BCMS been defined?

Has the environment within which the BCMS will operate (internal & external), and the expected outcomes of the system, been identified?

Has an appropriate and repeatable risk assessment method and the acceptable levels of risk been defined and documented?

Save as Draft Back to Overview Send Survey

SupplyOn Flexible Survey

Request any kind of information from the suppliers

The screenshot displays the 'Company Data' section of a survey form. The form is titled 'Company Data' and includes a '* Mandatory' indicator. The form fields are as follows:

- Company name*: trg-CAL Tech Corp. GmbH ✓
- Street, Nr*: Alter Wandrahm 14 ✓
- ZIP Code*: 20457 ✓
- City*: Hamburg ✓
- Country*: Germany ✓
- State: Hamburg ✓
- VAT number: DE813106562 ✓
- PO-Box: 3241 ✓

At the bottom of the form, there are three buttons: 'Save as Draft', 'Back to Overview', and 'Send Survey'.

- With SupplyOn Flexible Survey any kind of information can be requested from the suppliers:
 - Master data (-update)
 - Supplier information
 - Compliance data
 - Qualification queries
 - Individual information
 - Etc.
- Surveys can be created fast and easily
- By inviting suppliers via defined criteria, the necessary data can be collected very fast